



Chair: Graham Marshall gmarshall@maxim-ud.co.uk
Sec': Charlotte Hayden charlottehayden@tep.uk.com
Web: www.li-northwest.org.uk

**ANNUAL GENERAL MEETING
Of the
LANDSCAPE INSTITUTE NORTHWEST BRANCH**

held in

**The Seminar Suite, CUBE, 113-115 Portland Street, Manchester, M1 6FB
On Tuesday 18th December 2007**

MINUTES

The minutes and papers for the meeting had been circulated prior to the meeting.

Attendance and Approval of Meeting

The meeting was attended by 11 members, and 5 apologies for absence were received.
Meeting was approved.

Proposed: Graham Marshall

Seconded: Paul Gray

1. Minutes of the 2006 AGM

The minutes of the AGM held in 2006 were received and approved as a true record.

Proposed: Graham Marshall

Seconded: Rachel Devine

2. Report of the Chairman

The report of the Chair, Graham Marshall, was received by the meeting.

3. Report of the Treasurer

The report of the Treasurer, Paul Gray, was received by the meeting.

4. Report of the Branch Representative to the LI Council

The report of the Branch Representative to the LI Council, Rachel Fryers, was received by the meeting.

5. Report of the CPD Officer

The report of the CPD Officer, Rachel Devine, was received by the meeting.



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6. Report of the Events Officer

The report of the Events Officer, Stephanie Kotalla, was received by the meeting.

7. Report of the Student Representative

The report of the Student Representative, Ian Lanchbury, was received by the meeting.

8. Report of the P2C Coordinator

The report of the P2C Coordinator, Paul Gray, was received by the meeting.

9. Report of the Newsletter Editors

The report of the Newsletter Editors, Jonathan Miley and Lucy Garrett, was received by the meeting.

10. Election of Officers and Committee

The following committee members wish to stand down:

Don Kernott wishes to resign from his position as P2C Coordinator's Assistant. The committee thanked Don for his hard work over the past year organising the P2C programme of seminar events.

The remainder of the committee offered themselves for re-election in their current roles. Although Graham Marshall will continue as Chair for the time being, his work commitments and domestic arrangements mean that it is possible he may have to resign his position during the course of this year. It was therefore proposed that a new committee role be created in order to assist the Chair. Ian Lanchbury volunteered for this position during the meeting.

There being no other new volunteers, the Committee was re-elected as follows:

Chair – Graham Marshall

Proposed: Rachel Fryers
Seconded: Charlotte Hayden

Secretary – Charlotte Hayden

Proposed: Rachel Devine
Seconded: Graham Marshall

Treasurer – Paul Gray

Proposed: Charlotte Hayden
Seconded: Rachel Devine

Branch Representative – Rachel Fryers

Proposed: Graham Marshall
Seconded: Paul Gray



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CPD Officer – Rachel Devine

Proposed: Paul Gray
Seconded: Rachel Fryers

Events Officer – Stephanie Kotalla

Proposed: Jonathan Miley
Seconded: Lucy Garrett

Student Representative – Ian Lanchbury

Proposed: Paul Gray
Seconded: Rachel Devine

P2C Coordinator – Paul Gray

Proposed: Rachel Fryers
Seconded: Graham Marshall

Ordinary Members – Lucy Garrett (Newsletter Editor)
Jonathan Miley (Newsletter Editor)
Nick Harrison (Website coordinator)
Katrine Heath
Emily Rees (Events Assistant)

11. Any Other Business

Graham Marshall thanked all members of the committee who have put in a lot of work, time and energy to support the activities of the branch. Graham Marshall highlighted that much of this work is unseen and unrecorded and concerns the liaison with the LI and pan professional working, to promote both our members and our profession.

The meeting closed at 6.30pm.