

## Minutes of the Branch Meeting – 8 June 2004

### Present

Simon Dowse - Chairman  
 Eddy Fox – Newsletter Editor (joint)  
 Nick Harrison – Secretary  
 Gordon Willis – Newsletter Editor (joint)  
 Jan Barton – Events Co-ordinator (joint)  
 Emma Barker – Student Representative  
 Nick Kennerley – Student Representative

### 1. Approval of the notice of the meeting

Proposed - EF  
 Seconded – NH

### 2. Apologies

John Kennedy  
 Rachel Devine  
 Kate Lynch

### 3. Previous Minutes

- 3.1. Item 3.3 should have read Practice Evening, not Summer Ball – EF to discuss sponsorship potential with Tamesis **Action EF**
- 3.2. NH/RD still to supply information for the new Cube website **Action RD/NH**
- 3.3. NH confirmed that the Practice Evening images have been sent to MMU for their website
- 3.4. RD to chase up payment for catering from Bauder for the last CUBE event. **Action RD**
- 3.5. NH confirmed next LI Council meeting is on 5 July – NH to attend as Branch Rep, as JK is moving out of the north west **Action NH**
- 3.6. NH confirmed Casey's have agreed to sponsor the website for further year
- 3.7. Minutes approved

### 4. Chairman's Report

- 4.1. **Urban Design Week** – 13-18 September  
 Potential event – Ropewalks Walk. SD to contact BCA to arrange talk **Action SD**
- 4.2. **PPE Revision Seminar** – RD to be asked to organise a date and venue. EF to join the panel, with potentially David Appleton and Tom Howcroft **Action RD**

### 5. Events

- 5.1. **Whitehaven** – Repair damage to harbour not yet complete. JB anticipates a visit date from September. BDP & Capita still to give guided talk. JB to organise the event from Scotland!
- 5.2. **Autumn Dinner**
  - JB has received 35 expressions of interest following email enquiry



- Provisional date - 24 September
  - Wayne Hemmingway is unavailable to speak
  - SD to contact Chair of Liverpool Vision to speak **Action SD**
- 5.3. **MMU Students Awards**
- EF to update flyer – JB to circulate via email **Action EF/JB**
  - EF to prepare certificates **Action EF**
  - Judges confirmed as Ella Davies (Manchester City Council Landscape Group), George Mills (Mills, Beaumont, Leavy), David Appleton, SD & NH
  - RD to obtain £50 book voucher prizes **Action RD**
- 5.4. JB confirmed that she would be moving to Scotland shortly. All thanked Jan for her great efforts over the last two years, and wished her luck in the future
- KL to take over the full role of Events Officer **Action KL**
6. **Student Representative's Report**
- 6.1. EB/NK requested NWBLI sponsorship for attending the summer school – this was agreed
7. **Newsletter Editor's Report**
- 7.1. Next issue of Space due in the autumn **Action EF/GW**
8. **Treasurer's Report**
- 8.1. No report
9. **Secretary's Report**
- 9.1. The following report was presented

1. **Student Awards**  
David Appleton has confirmed that he will be a judge for the MMU Student Awards. Have any other judges confirmed?
2. **MMU Website**  
I have emailed several images of the Practice Evening to John Finlay for inclusion on the MMU website
3. **Branch Representative**  
As JK is moving out of the area I am happy to take on the role of Branch Rep., but as an alternative to Secretary! (I am happy to continue with the website management)
4. **Website**  
The Northern Ireland Branch has just launched a new website. Looks quite good  
A link to the our site has been inserted, and they have requested a link from our site, which I will create shortly  
Latest issue of Space has been included on the Space page
5. **Jan**  
As Jan is moving to Scotland on 28 June I would like to say a big thank you for her help over the past couple of years - and good luck



**10. Branch Representative's Report**

10.1. No report

10.2. JB confirmed that JK will be moving to Scotland shortly and therefore would be relinquishing his role as Branch Rep. A note of thanks was made for all of Johns efforts over the last few years on behalf of both the Branch and the LI

**11. Sponsorship**

11.1. SD to progress

**Action SD****12. AOB**

12.1. No issues raised

**13. Date of Next Meeting**Wednesday **7 July 2004** @18.15 – at EF's office, Castlefield**Note – all****Circulation**

All present

John Kennedy

Kate Lynch

Rachel Devine

NH – 21 June 2004

