

Minutes of the Branch Meeting – 7 July 2004

Present

Simon Dowse - Chairman
Eddy Fox – Newsletter Editor (joint)
Nick Harrison – Secretary

1. **Approval of the notice of the meeting**
Proposed - SD
Seconded – NH

2. **Apologies**
Rachel Devine
Kate Lynch
Gordon Willis

3. **Previous Minutes**
 - 3.1. NH/RD still to supply information for the new Cube website **Action RD/NH**
 - 3.2. Minutes approved

4. **Chairman's Report**
 - 4.1. **Urban Design Week** – 13-18 September
Proposed guided tour of Ropewalks to Albert Dock, Liverpool. SD to contact Tom Hollick.
Possible input from BDP **Action SD**
EF to include details in Space, NH to post on website **Action EF/NH**
 - 4.2. **PPE Revision Seminar** – following extensive discussions concerning potential arrangements, the seminar was subsequently cancelled (due to the small committee being currently over stretched)

5. **Events**
 - 5.1. **Whitehaven** – Hopefully JB to organise the event from Scotland, for September
 - 5.2. **Autumn Dinner** - Due to the lack of committee resources it was agreed that the event be postponed until 2005
 - 5.3. **AGM** - 13 October, 18.30, at the Rainbar. Food to be arranged **Action KL**
NH to post details on the website **Action NH**

6. **Student Representative's Report**
 - 6.1. No report

7. **Newsletter Editor's Report**
 - 7.1. Next issue of Space due in the autumn **Action EF/GW**
Deadline for next issue – 27 August



Articles to include the Student Awards report

8. **Treasurer's Report**

8.1. RD confirmed via email that the current bank balance is £821.96

9. **Secretary's Report**

9.1. The following report was presented

1. Student Awards

Images of the two winners have been posted on the website.
A CD of all images sent to John Finlay

2. Branch Representative

I attended the last meeting of the LI Council on Monday (5 July).
Having arrived home at after midnight last night I will include the headlines in the minutes of this meeting

3. Website

- Have updated the contacts – removing Jan's details replacing with Kate's on the Events page
- Continuing to add more links as appropriate

4. Cube Website

Have looked at the CUBE website – NWBLI was hard to find, in fact on the second visit I couldn't find it again!
There are some background details about 'us'. Will investigate further when I have a moment

10. **Branch Representative's Report**

NH attended the last meeting of the LI Council was held on 5 July 2004. Main points relating to the Branch are noted below

- 10.1. The meeting was opened by the retiring President, Rod Edwards, and progressed by the new President, Kathryn Moore and the newly elected Council
- 10.2. The LI have just been 're-branded' i.e. new letterheads, stationery, etc
- 10.3. The LI are currently investigating an accreditation system for Practices offering EIA's
- 10.4. Landscape course accreditation guidelines are currently being updated.
Concerns over potential shorter courses were discussed
- 10.5. The Director General is currently building a case for several new staff, 4 Policy Officers covering each of the UK regions, a Committee Support Officer, and an IT Officer. Funding implications could delay the appointments
- 10.6. The DG confirmed that Branch travel expenses will continue to be paid by the LI for this year and then reviewed
- 10.7. Camera equipment guidance relating to EIA's has been added to the LI website
- 10.8. LASE (SE Branch) anticipate completion shortly of their new Centre for the Environment. The post of Chief Executive of the Centre is to be advertised imminently
- 10.9. A Branch Reps Forum is to convene on 9 September (*feedback/issues to be raised to NH prior to the meeting*)

Note





north west branch of the landscape institute

- 10.10. Next Council meeting – 25 October
EF to include details of these meetings in Space offering members the opportunity to raise issues **Action EF**
- 11. **Sponsorship**
11.1. EF to discuss sponsorship of Space with Karl Keogh of Charcon **Action EF**
- 12. **AOB**
12.1. No issues raised
- 13. **Date of Next Meeting**

Tuesday **24 August 2004** @18.15 – at Dukes, Castlefield **Note – all**

Circulation

- All present
- John Kennedy
- Jan Barton
- Kate Lynch
- Rachel Devine
- Gordon Willis
- Emma Barker
- Nicholas Kennerley

NH – 30 July 2004

