

Minutes of the Branch Meeting – 24 August 2004

Present

Simon Dowse - Chairman
Eddy Fox – Newsletter Editor
Nick Harrison – Secretary

1. Approval of the notice of the meeting

Proposed - NH
Seconded – SD

2. Apologies

Kate Lynch
Gordon Willis

3. Previous Minutes

- 3.1. NH/RD still to supply information for the new Cube website
3.2. Minutes approved

Action RD/NH

4. Chairman's Report

- 4.1. Nothing to report

5. Events

- 5.1. **AGM** - 13 October, 18.30, at the Rainbar. SD has book a room and food for 15-20 people, expenses permitting (cost of the evening will be in the region of £200)
Details have been posted on the website. EF to include in next mini issue of Space **Action EF**
- 5.2. **Urban Design Week** – details to be included in the next issue of Space **Action EF**
- 5.3. **Manchester City Art Gallery** – EF has been in discussion with the Gallery over joint events, e.g. Debate between Landscape Architects, Architects & Garden Designers. EF to progress **Action EF**

6. Student Representative's Report

- 6.1. No report

7. Newsletter Editor's Report

- 7.1. Next issue of Space will be a mini version due to lack of funds and will include the following
- Details of AGM
 - Details of Urban Design Week
 - Article by SD

To be compiled and posted within 10 days – EF to discuss costs with the printers **Action EF**

- 7.2. Autumn issue to include several articles which could not be included in the mini issue (Student Awards, Tatton Flower Show, Brock Carmichael article, LI Awards, new committee details, events



for the coming year)

8. Treasurer's Report

- 8.1. No report
- 8.2. When is the next subscription instalment due form the LI?

9. Secretary's Report

- 9.1. The following report was presented

1. Autumn Event

Confirmation that I have contacted the Radisson in Liverpool to cancel the event

2. Branch Representative

Branch Forum Meeting - Next meeting date has been deferred from 9 Sept – new date to be confirmed

3. Website

- PPE Cancellation posted
- AGM details posted (13 October)

9.2. Branch Representative's Report

Nothing to report

- 9.3. Branch Forum meeting due to be held on 9 Sept has been postponed, new date to be confirmed

- 9.4. Next Council meeting – 25 October

EF to include details of these meetings in Space offering members the opportunity to raise issues

Action EF

10. Sponsorship

- 10.1. EF has not had a response to any of the 5 emails to Karl Keogh of Charcon!

11. AOB

- 11.1. No issues raised

12. Date of Next Meeting - AGM

Wednesday 13 October 2004 @18.30 – at Rainbar, Manchester

Note – all

Circulation

All present
 John Kennedy
 Jan Barton
 Kate Lynch
 Rachel Devine
 Gordon Willis
 Emma Barker
 Nicholas Kennerley

NH – 27 August 2004

