

## Minutes of the Branch Meeting – 15 February 2005

### Present

Simon Dowse – Acting Chairman  
Eddy Fox – Newsletter Editor (joint)  
Rachel Devine - Treasurer  
Nick Harrison – Branch Representative  
Emma Barker – Student Representative  
Maria Argyrou – General Committee member  
Alison McCann – Guest  
Nick Kennerley – Student Representative  
Susan Bone – Events coordinator  
Jonathan Miley – Student Representative  
Katrine Heath – Secretary

#### 1. **Approval of the notice of the meeting**

Proposed - SD  
Seconded – EF

#### 2. **Apologies**

Gordon Willis

#### 3. **Previous Minutes**

3.1. Un-issued

#### 4. **Secretary's Report**

4.1. Nothing to report

#### 5. **Treasurer's report**

5.1 £500 was paid out for the newsletter (Space), 500 no at A3.

5.2 £134 mail drop for the practise evening – done by LI

5.3 There is a possible change in the bank, from Nat West to Charity's Bank – awaiting info from LI

#### 6. **Website Editor's Report**

6.1. Currently updating events, lectures, pictures, notes and information.



**7. Newsletter Editor's Report**

- 7.1. GW issued last newsletter.
- 7.2. Some members didn't receive a newsletter – highlighting need to keep updated members list.
- 7.3. Surplus newsletters to go to MMU. **Action GW**
- 7.4. Atchison Glover may possibly sponsor the next 4 issues of the newsletter, although this needs to be confirmed.
- 7.5. There have been a number of problems with time constraints and more contributions are needed.
- 7.6. SB will ask Bryan Wyn to contribute and or help liase with Indigo Printers. **Action SB**
- 7.7. Applications for newsletter editor on website. **Action NH**
- 7.8. Until a new newsletter editor has been appointed John? /EF to split the work by issues

**8. Student Representative's Report**

- 8.1. JM explained how the 2<sup>nd</sup> and 3<sup>rd</sup> year students at MMU were building a garden in Tatton Park.
- 8.2. SD asked if it would be possible to review the new placement system for students at Manchester Metropolitan University. **Action JM**
- 8.3. The end of year show will need advertising in the next newsletter – dates to be confirmed.

**9. Events**

- 9.1. SB is still trying to contact David Appleton to organise a social evening.
- 9.2. SB had also spoken to a couple of her contacts regarding sponsorship.
- 9.3. The events list on the website needs to be updated. The Reed Bed visit is scheduled for the 15<sup>th</sup> June the advert needs to be by the 1<sup>st</sup> of May. **Action NH**

**10. Practice Evening**

- 10.1 SD explained that RENEW still haven't completed the works to the exhibition space. SD will call to confirm when the works will be finished. **Action SD**
- 10.2 There maybe a possible need to re-schedule the date and venue, which would mean another mail drop (which RENEW would be asked to pay for)
- 10.3 SB suggested using the atrium at the Liverpool 2020 offices as avenue.
- 10.4 Kathryn Moore is confirmed as the guest speaker and will be asked to take questions from the floor. (NH)
- 10.5 There will be an application to London (LI) for additional funding. **Action RD**
- 10.6 SD confirmed that Hardscape would be contributing £250 for the venue hire.
- 10.7 The cost of the venue is £250 and £400 -£500 for food and drinks.

**11. Branch Representative's Report**

- 11.1 NH explained that the Branch is keen to raise the profile of the LI with a series of road shows.
- 11.2 There was a range of well supported and under supported branches represented at the recent meeting in London.
- 11.3 The PPE road show is still to be confirmed. To explain the changes to the PPE and importance.
- 11.4 The branch is also keen to encourage good links with current landscape students
- 11.5 A new regional/ liaison officer policy officer is to be appointed for Wales.



11. **AOB**

- 11.1. Thoughts and possibilities for the future AGM are wanted. A possible date of the 18<sup>th</sup> September has been set, though this might move. It might also run in conjunction with a garden visit.

**Note – all**

12. **Date of Next Meeting**

Tuesday 12<sup>th</sup> April 2005 @18.15 – at Dukes, Castlefield

**Note – all**

**Circulation**

All present

KH 05/04/05

